

**Wantage Neighbourhood Plan  
Area Publication -  
Consultation Report**

December 2013



**Vale  
of White Horse**  
*District Council*

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# Introduction

## The purpose of this document

1. This report provides a record of the Wantage neighbourhood plan area publication and consultation. The report details the legal requirements for publicising the neighbourhood plan area application, the public consultation that was undertaken and responses received by Vale of White Horse District Council.
2. The publication of the proposed area and associated consultation are one part of the statutory process required for neighbourhood planning (see below)
3. The publication and consultation allow Vale of White Horse District Council to consult with organisations and the public regarding the suitability of the proposed neighbourhood planning area. This process must take place before the council, as the local planning authority, can ratify the proposed area for the purposes of producing a neighbourhood plan.
4. Response rates to the publication and consultation are anticipated to be low as it is merely checking the suitability of the proposed neighbourhood plan area. A higher response rate is expected with consultation on the neighbourhood plan itself.
5. This report builds upon the consultation plan prepared for this stage. The consultation plan set out how Vale of White Horse District Council would consult on the neighbourhood plan area application. It was prepared in response to Wantage Parish Council's request to undertake a neighbourhood plan.

## Regulations and government guidance

6. Government regulations set out the legal process for producing neighbourhood plans<sup>1</sup>. As the local planning authority, Vale of White Horse District Council must publicise information about neighbourhood plan area applications on its website and elsewhere so that it is brought to the attention of those that live, work or carry out business in the proposed neighbourhood area. This information must include:
  - A copy of the area application (a map which identifies the area to which the area application relates and a statement explaining why the area is considered appropriate)
  - Details of how to make representations; and
  - Ensuring the deadline for the receipt of those responses and representations is not less than six weeks following the date on when the application is first publicised.
7. With all the publication methods that are identified in the table under paragraph 12, we are satisfied that we have more than adequately met the regulatory requirements for this publication period.
8. The government has produced a number of different guidance documents to assist local communities producing a neighbourhood plan. Vale of White Horse District Council has also produced its own guidance on neighbourhood planning on its website:

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<sup>1</sup> Town and Country Planning, England – The Neighbourhood Planning (General) Regulations, April 2012

## Application for neighbourhood plan area designation

9. The council received an application from Wantage Parish Council to designate a neighbourhood plan area on 9 October 2013.
10. The area proposed by Wantage Parish Council follows the existing parish boundary and includes an area of land from adjoining Grove Parish. Wantage Parish Council has provided proof that Grove Parish Council is in agreement with this arrangement.
11. A copy of the formal neighbourhood plan area application submitted by Wantage Parish Council is available to view in Appendix One.

## Publication period

12. The publication period for this stage of the neighbourhood development plan process must cover a minimum period of six weeks. The publication period for this event ran from 23 October 2013.
13. The publication period is broken down as follows:

Publication period	23 October – 4 December 2013
Processing of responses	05 December – 12 December 2013
Delegated approval process	January 2014

## Publication activities

14. The table below shows the publication activities undertaken by Vale of White Horse District Council to bring the proposed neighbourhood plan area to the attention of those that live, work or carry out business in the proposed neighbourhood area. These activities were undertaken following contact with Wantage Parish Council to establish the most effective means of communication which take into account local knowledge and our limited resources. These approaches take into account recommendations from our Statement of Community Involvement and minimum standards set out by regulations. The shaded areas in the table are activities required by law and the non-shaded areas are those considered over and above this approach.

Method of publicity	Description and Aim	Date
Hard copies of publication material available in the district council offices and Wantage Town Council Offices	To provide an opportunity for local communities to access hard copy versions of the proposed publication area and neighbourhood planning organisation publication material.	23.10.13

Hard copies of publication material available in Wantage Library	To provide improved access to local community representatives trying to access publication material associated with the Wantage Neighbourhood Plan publication process.	23.10.13
Information sent out to adjacent parishes	To maximise communication between adjoining parish councils and the identified neighbourhood planning body. In this instance the identified neighbourhood planning contacts are Farnborough, Letcombe Regis, East Challow, Grove and Lockinge	22-23.10.13
Press notice released to local newspapers	To help widen the notification process and pick up local community representatives unaware of the neighbourhood plan process. The Oxford Herald Series will be the main advert used, due to higher readership rates (See Appendix Two)	Submitted 18.10.13 released 23.10.13
Information held on the council's website	To provide a quick and easy method of obtaining publication data. This will link from the general neighbourhood planning section of the council's website.	23.10.13
Information held on Wantage Parish Council's website	To provide a quick and easy method of obtaining publication data. This will link from the general neighbourhood planning section of the council's website.	23.10.13
Public notice/posters (parish council notice boards)	To improve the visibility of the publication process, using local sources.	w/c 21.10.13
Local newsletters submission	To help widen the notification process and pick up local community representatives unaware of the neighbourhood plan process. If a Wantage newsletter exists.	Submitted to the Wantage and Grove Review 22.10.13 Grove Parish newsletter submitted 23.10.13
Wantage Town Council key contacts	To widen the notification process associated with the neighbourhood plan area for Wantage. Key contacts have been provided by Wantage Town Council and Grove Parish Council. Contacts from Grove have been included as a small area of Grove is included within Wantage's identified neighbourhood plan area.	TBC

## Publication responses

15. In total, we received 10 responses to the publication of the neighbourhood plan area application for Wantage.

16. 2 representations objected to the proposed neighbourhood plan area. A further 8 representations were submitted to us by statutory consultees which had no specific comments to make on the application.

17. The breakdown of the response rate is as follows:

Web portal comments	6
Letters/ emails	4
<b>Total</b>	<b>10</b>

18. A summary of the responses received is shown in Appendix Three

### **Key issues generated**

19. A proposal that land within Lockinge Parish which falls in the Crab Hill development proposal be included in the neighbourhood plan area.

20. Objection to the inclusion of sites at Stockham Farm and Crab Hill as they fall within Grove, not Wantage.

### **Outcomes**

21. The results of this publication stage will be used by the council to decide whether or not to approve the Wantage neighbourhood plan area. The decision will be taken through delegated powers by the Head of Service for Planning.

# Appendix One - Neighbourhood Plan Area Application

Town Clerk/Treasurer  
W.P. Falkenau FCMA



Telephone: Wantage 01235-763459  
Email: [wantageclerk@btconnect.com](mailto:wantageclerk@btconnect.com)

Wantage Town Council

Council Offices - Portway - Wantage - Oxon OX12 9BX

9 October 2013

Mrs K Macdonald  
Senior Planning Officer  
Vale of White Horse District Council  
Abbey House  
Abbey Close  
Abingdon  
OX14 3JE

Dear Katherine

## Request for designation of Neighbourhood Plan Area – Wantage

I am writing to request that the District Council approves the designated area to be covered by a Wantage Neighbourhood Plan. I attach a map. The proposed Plan area is bounded by a blue line. This principally involves areas within the Wantage Parish boundary, but includes some areas in Grove parish immediately adjacent to the boundary.

Grove Parish Council has indicated its acceptance that these areas be included in the Wantage Neighbourhood Plan, and I believe you have received advice of this. I put forward the area detailed in the map as being the most appropriate for this community. I look forward to receiving your confirmation of this.

Yours sincerely

A black rectangular box redacting the signature of the Town Clerk/Treasurer.

WP Falkenau

## UNADOPTED

Full Council meeting

10<sup>th</sup> September 2013

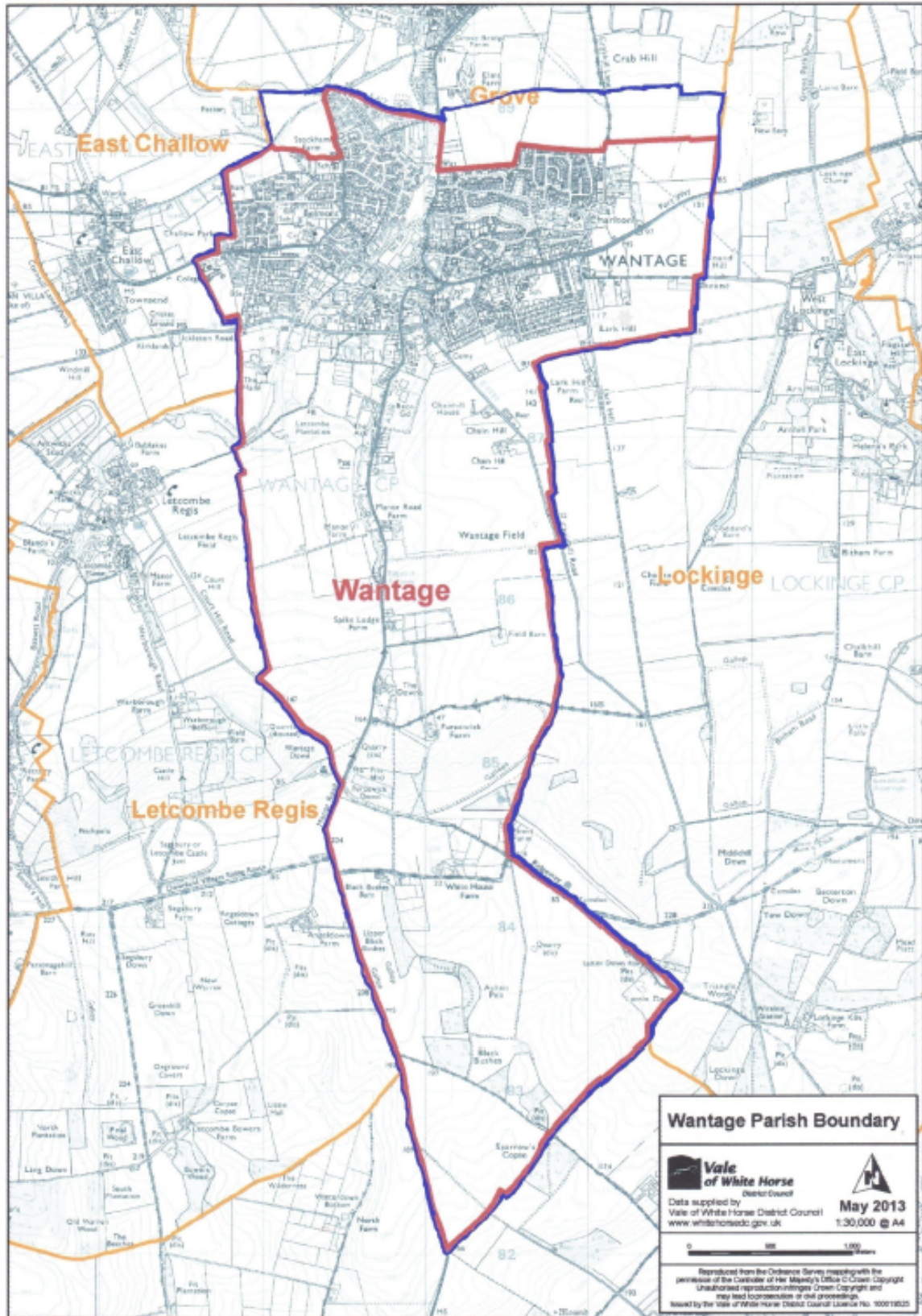
- 58 Council Chairman's Communications**
- (a) Public meeting – The Chairman informed the Council that a public meeting would be held on Friday 20<sup>th</sup> September 2013 in the Civic Hall, Wantage from 10:30am until midday. He added that Ed Vaizey MP and Nick Boles MP would be in attendance to answer questions regarding proposed housing developments.
- All
- (b) Parish Council general insurance and motor insurance – The Clerk informed the Council of the cost of insurance for both general and motor insurance last year. He added that in order for the council to benefit further with this renewal it should enter in to a long term agreement for 3 years.
- Following a brief discussion it was **MOVED** Cllr Dexter **SECONDED** Cllr Stock and **RESOLVED** unanimously
- “to enter in to a long term agreement for 3 years and to accept the renewal quotes for £8,068.43 (general insurance) and £2,695.79 for motor insurance”
- Clerk
- (c) Community Governance Review – Grove parish Boundary – The Chairman read out a letter from David Buckle regarding the ongoing Community Governance Review. He said that the District Council is seeking agreement in principle to consider aligning the northern Parish boundary with the London to Bristol railway line.
- Following a brief discussion it was agreed in principle that the Community Governance Review considers the re-alignment of the northern Parish boundary with the London to Bristol railway line.
- Clerk
- 59 Request from Wantage Town Council to incorporate the proposed developments at Crab Hill and Stockham Farm into the designated Neighbourhood Plan area boundary**
- Following a brief discussion the Council agreed it had no objection to Wantage Town Council incorporating the proposed developments at Crab Hill and Stockham Farm into their designated Neighbourhood Plan area boundary, however the Council would like to be kept consulted on the content of their neighbourhood plan.
- Clerk
- 60 Council's response to the Vale of White Horse District Council's consultation on the proposed changes to the Council Tax Reduction Scheme 2014/15**
- Following a discussion it was **MOVED** Cllr Dexter **SECONDED** Cllr Evans and **RESOLVED** unanimously
- “that the Council strongly disagrees with all the questions within the consultation document”
- Clerk
- 61 Review of the effectiveness of the internal audit 2013/14**
- Following a discussion it was generally agreed that the review of the effectiveness of the internal audit be approved and accepted.
- Clerk
- 62 Council's Airfield planning committee statement**
- The previously prepared statement was agreed by Council and that the order of priority is as suggested by the Chairman. The Chairman was asked to include a reference to sports provision.
- Pamell/  
Clerk
- Following a brief discussion it was also agreed to bring this matter back to the next Full Council for final confirmation.

1988

## UNADOPTED

3 of 5





August 2013

# Appendix Two - Public Notice

A34

Registered Charity No 272616

**FARM**  
7 DAYS  
A WEEK

**PKINS**

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**E HALL.**  
IN, OX13 6RP.

October

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c) High Street (eastern boundary) from the junction with the western branch of High Street. Exemptions are included for police, fire and ambulance services and for the works and for vehicular access to adjacent premises which are only accessible from the closed section of road. The alternative route is via the A34, A423 and A4074 & vice versa. This Order will remain in force for a maximum period of eighteen months or until the works have been completed whichever is the sooner.

**Traffic Regulation Team (Ref.CJL) on behalf of the Director for Environment & Economy, Speedwell House, Oxford, OX1 1NE. Tel 0845 310 11 11.**



Vale of the White Horse District Council  
Public Notice

Notice of publication of proposed Neighbourhood Plan area for Wantage Neighbourhood Plan and Charney Bassett Neighbourhood Plan Area Town and Country Planning (General) Neighbourhood Planning Regulations 2012 and Localism Act 2011

**Name of proposed Neighbourhood Area**  
Wantage Parish (including some parish within the Grove)  
Charney Bassett Parish

**Subject matters**  
Wantage Town Council (as a relevant body) has submitted proposals to conduct a Wantage Neighbourhood Plan. The proposed area follows the parish boundary and includes a small area of land from the adjoining parish of Grove. You can view the details of the area proposed and confirmation of this statement by visiting: [www.whitehorsedc.gov.uk/neighbourhoodplans](http://www.whitehorsedc.gov.uk/neighbourhoodplans) and clicking on the Wantage link.

Charney Bassett Parish Council (as a relevant body) has submitted proposals to conduct a Charney Bassett Neighbourhood Plan. The proposed area follows the parish boundary. You can view the details of the area proposed and confirmation of this statement by visiting: [www.whitehorsedc.gov.uk/neighbourhoodplans](http://www.whitehorsedc.gov.uk/neighbourhoodplans) and clicking on the Charney Bassett link.

The neighbourhood plan is a way for the town or parish council to help shape how their community develops over the coming years. This is not a formal consultation on the neighbourhood plan, merely the identification of the potential neighbourhood plan area for the settlement.

**View the consultation documents**  
Copies of the neighbourhood plan applications are available to view at the district council offices Monday – Thursday 9.00 am – 5.00 pm and Friday 9.00 am – 4.30 pm.

**How to respond**  
We are opening six week consultation periods for both plans. These starts from the 23 October – 4 December 2013. This is an opportunity to comment on the proposed area. You can comment using our online consultation system, by visiting [consult.southandvale.gov.uk/vale](http://consult.southandvale.gov.uk/vale). If you have not already done so, you will need to register to use our system. Alternatively you can send comments through to [planning.policy@whitehorsedc.gov.uk](mailto:planning.policy@whitehorsedc.gov.uk)

The council will use the comments to decide whether the area submitted for the Wantage Neighbourhood Plan and the Charney Bassett Neighbourhood Plan is suitable or not. Please be aware that all comments received will be made available to the public to view.

Sutton Courtenay Sutton Courtenay  
P13/V2268/FUL (CA) Proposed construction of a new dwelling at land adjacent to High Bank.  
High Bank Letcombe Bassett Wantage OX12 9LR


**KEY**  
(CA) Proposed work may affect character/setting of Conservation Area.  
(MD) Major Development.

You can inspect plans on our website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk), or at the Council Offices, by prior appointment if possible. Telephone 01235 520202. You should send representations in writing by 13th November 2013. These will be available to the public to view and copy.

The Council will notify you of any decision taken if you forward a stamped addressed envelope.

**ADRIAN DUFFIELD** Vale of White Horse  
Head of Planning District Council  
Abbey House, Abbey Close,  
Abingdon, OX14 3JE

**Private Notices**



**PLANNING ACTS**  
Listening Learning Leading

The Planning Acts require the District Council to give notice that it has received the following applications

P13/S3054/HH (CA/LB) Forming an additional dormer window on the rear elevation. 11 Rotten Row Dorchester-on-Thames Wallingford OX10 7LJ

P13/S3055/LB /LB Forming an additional dormer window on the rear elevation. 11 Rotten Row Dorchester-on-Thames Wallingford OX10 7LJ.

P13/S3101/LB /LB Proposed new external signage. The Dolphin: 2 St Marys Street WALLINGFORD Oxon OX10 0EL

P13/S3153/HH (CA) Erection of open fronted shed/garage timber clad with tiled roof. College Farmhouse The Green Marsh Baldon OX44 9LW

P13/S3201/FUL (CA/LB) Change of use of barn from B1 (office) to C3 (dwelling), including external and internal alterations to provide 4 bedroom dwelling, with garden and car parking. Overy Court Overy Dorchester-on-Thames Wallingford Oxon OX10 7JU

**KEY**  
(CA) Proposed work may affect character/setting of Conservation Area.  
(CA/LB) Proposed work may affect character/setting of Conservation Area and setting of a Listed Building.  
(LB) Proposed work to a Listed Building

You can inspect plans on our website [www.southoxon.gov.uk](http://www.southoxon.gov.uk), or at the Council Offices, by prior appointment if possible. Telephone 01491 823000. You should send representations in writing by 13th November 2013. These will be available to the public to view and copy.

The Council will notify you of any decision taken if you forward a stamped addressed envelope.

**ADRIAN DUFFIELD**  
Head of Planning

South Oxfordshire District Council  
Council Offices,  
Crowmarsh Gifford,  
Wallingford, OX10 8NJ

This Order will be of eighteen months completed whichever

**Traffic Regulator Director for Environment, Oxford, O**

**OXFORDSHIRE**

**ROAD TRAFFIC SECT**

Notice of Abingdon. Date of Coming into force

This Order is being safety for the Road Sunday 10 November

The effects of the Council (St. (One-Way traffic movement from between 10:30

2) prohibition of Market Place, Ock Street etc Exemptions are for services.

The alternative Street, St Helens' and Ock Street.

This order will morning times

**Traffic Regulator Director for Environment, Oxford, O**

**OXFORDS**

**ROAD TRAFFIC**

Notice Causeway Prohibited Date of Coming into force

This Order is being maintenance work anticipated to take effect of any vehicle from 05:20hrs on Tuesdays Exemptions are for services and for Stocks Lane, Cas This Order will of eighteen months completed whichever

**Traffic Regulator Director for Environment, Oxford, O**

## Appendix Three - Summary Schedule of Representations Received

	Consultee	Organisation/ Agent	Support proposed area?	Any other comments?	Council's Response
1.	<a href="#">The Coal Authority</a>		n/a	No comment	
2.	<a href="#">English Heritage</a>		n/a	No comment on area designation. Outlined support for neighbourhood planning groups to consider heritage assets of their place	
3.	<a href="#">Lands Investment Holdings</a>		No	<p>LIH supports the inclusion of land to the North of the town in Grove Parish within the neighbourhood plan area but questions why the same approach has not been applied to the small area of land within Lockinge Parish. The neighbourhood plan area should include this area of Lockinge Parish which would comprise the full extent of the proposed Crab Hill development.</p> <p>The District Council has initiated a Community Governance Review and the proposed new administrative boundary is likely to include these areas. There is a need to ensure that the new town boundary is consistent with the neighbourhood plan area.</p>	
4.	<a href="#">M Rowe</a>		Yes		
5.	<a href="#">Marine Management Organisation</a>		n/a	No comment	
6.	<a href="#">Natural England</a>		n/a	No comment. Outlined considerations relating to protected species and opportunities for enhancing the natural environment	
7.	<a href="#">Network Rail</a>		n/a	No comment	

8.	<a href="#">T Knight</a>		No	Stockham Farm and Crab Hill are in Grove, not Wantage, and therefore any proposed development should be considered with regard to existing plans for Grove, not Wantage. Plots are prone to flooding	
9.	<a href="#">Health and Safety Executive</a>		n/a	No comment	
10.	<a href="#">Oxfordshire County Council</a>		Yes	No comment	